## Schools' Forum Work Plan: 2023/24 v2

| Welcome and Apologies   Chair  | Schools'<br>Forum Meeting  | Description                                | Туре        | Lead               |
|--|----------------------------|--|-------------|--------------------|
| Standing Agenda Items for every meeting  Finance Update  SEND Improvement Plan Early Years Working Group  Pupil Place Planning  Review of Work Plan and date of next meeting  Annual Review of Schools Forum Membership Notification of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair  Nurture Hub and Practice: Update Delivering Better Value Programme  Decision  Draft Work Plan for 2023/24  Learning and Skills: Fees and Charges 2023-24  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block. Annual Election of Chair & Vice-Chair Annual Review of the Constitution and Rules of Conduct: Final Version for approval Nurture Hub and Practice: Update Autise Goduct: Final Version for approval Nurture Hub and Practice: Update Autise Goduct: Final Version for approval Nurture Hub and Practice: Update Autise Education Trust SEND Parent Collaboration Group: Update Discussion  Annual Review of Schools Forum Membership Annual Review of Schools Forum Membership Annual SCAP Return  Information  J Weller   | _                          | Welcome and Apologies                      |             | Chair              |
| Agenda Items for every meeting  SEND Improvement Plan  Early Years Working Group  Pupil Place Planning  Review of Work Plan and date of next Discussion  Membership  Notification of the Annual Review of the Constitution and Rules of Conduct Including the Nomination of Chair  Delivering Better Value Programme  Delivering Batter Value Programme  Jat February  2024  SEND Improvement Plan  Information  Information  H Chester  PVI Representative  PVI Representative  H Chester  Discussion  Chair  Decision  G Curtis  G Curtis  Chair  Decision  G Curtis  L-Groekenden Johnson  D Godfrey  Discussion  L-Groekenden Johnson  D Godfrey  Draft Work Plan for 2023/24  Learning and Skills: Fees and Charges  Z023-24  Decision  G Curtis  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair  Decision  G Curtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update  Autism Education Trust  SEND Parent Collaboration Group: Update  Discussion  D Gurtis  Annual Review of Schools Forum  Membership  Annual SCAP Return  Decision  J Weller  |                            | Minutes and actions from previous meeting  |             | Chair              |
| For every meeting    Early Years Working Group   |                            | Finance Update                             | Information | A Merry            |
| Early Years Working Group  |                            | SEND Improvement Plan                      | Information | H Chester          |
| Review of Work Plan and date of next meeting  Annual Review of Schools Forum Membership Notification of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair  Nurture Hub and Practice: Update Discussion Decision Decisio | 1                          | Early Years Working Group                  | Information | PVI Representative |
| Annual Review of Schools Forum Membership Notification of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair  22nd June 2023  Nurture Hub and Practice: Update Discussion L-Crookenden Johnson Delivering Better Value Programme Information Dedivering Better Value Programme Decision General Courtis  Schools Budget 2023-24 Discussion ALL  Learning and Skills: Fees and Charges Decision General Courtis  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair Decision General Courtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval Nurture Hub and Practice: Update Discussion H Chester Autism Education Trust Bending Bending Send Parent Collaboration Group: Update Discussion Bending Send Parent Collaboration Group: Update Discussion Decision General Membership Annual ScAP Return Information Decision De |                            | Pupil Place Planning                       | Information | G Curtis           |
| Membership   Notification of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair   Nurture Hub and Practice: Update   Discussion   L Crookenden Johnson   Delivering Better Value Programme   Information   D Godfrey  |                            |  | Discussion  | Chair              |
| Membership   Notification of the Annual Review of the Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair   Nurture Hub and Practice: Update   Discussion   L Crookenden Johnson   Delivering Better Value Programme   Information   D Godfrey  |                            |  |             |                    |
| Constitution and Rules of Conduct including the Nomination of Chair and Vice Chair  Nurture Hub and Practice: Update Discussion Delivering Better Value Programme Information D Godfrey  Draft Work Plan for 2023/24 Discussion ALL  Learning and Skills: Fees and Charges Decision G Curtis  2023-24  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair Decision G Curtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update Discussion H Chester Autism Education Trust B Solly  SEND Parent Collaboration Group: Update Discussion B Solly  Annual Review of Schools Forum Decision G Curtis  Annual Review of Schools Forum Decision Decisio |                            | Membership                                 |             |                    |
| Including the Nomination of Chair and Vice Chair   Nurture Hub and Practice: Update   Discussion   L Crookenden Johnson   Delivering Better Value Programme   Information   D Godfrey  |                            |  | Information | G Curtis           |
| Delivering Better Value Programme Information D Godfrey  Draft Work Plan for 2023/24 Discussion ALL  Learning and Skills: Fees and Charges Decision G Curtis  2023-24  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair Decision G Curtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update Discussion H Chester  Autism Education Trust B Solly  SEND Parent Collaboration Group: Update Discussion B Solly  Annual Review of Schools Forum Membership  Annual SCAP Return Information J Weller  |                            | including the Nomination of Chair and Vice |             |                    |
| Draft Work Plan for 2023/24  Learning and Skills: Fees and Charges 2023-24  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update  Autism Education Trust SEND Parent Collaboration Group: Update  Decision  G Curtis  G Curtis  H Chester  Autism Education Trust SEND Parent Collaboration Group: Update  Discussion  H Chester  Annual Review of Schools Forum Membership  Annual Review of Schools Forum Membership  Annual SCAP Return  Information  J Weller   | 22 <sup>nd</sup> June 2023 |  |             |                    |
| Learning and Skills: Fees and Charges 2023-24  Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update  Autism Education Trust SEND Parent Collaboration Group: Update  Annual Review of Schools Forum Membership  Annual SCAP Return  Decision G Curtis  B Solly  SEND Decision B Solly  SEND Decision B Solly  Information Decision D |                            | Delivering Better Value Programme          | Information | D Godfrey          |
| Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block.   Annual Election of Chair & Vice-Chair   Decision   G Curtis   |                            | Draft Work Plan for 2023/24                | Discussion  | ALL                |
| request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair  Decision  G Curtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update  Autism Education Trust  SEND Parent Collaboration Group: Update  Discussion  H Chester  B Solly  SEND Parent Collaboration Group: Update  Discussion  B Solly  SEND Parent Collaboration Group: Update  Annual Review of Schools Forum  Membership  Annual SCAP Return  Information  D Wylie  SCAP Scenario Planning  Information  J Weller   |                            |  | Decision    | G Curtis           |
| request for a 0.5% transfer between the School Block and the High Needs Block.  Annual Election of Chair & Vice-Chair  Decision  G Curtis  Annual Review of the Constitution and Rules of Conduct: Final Version for approval  Nurture Hub and Practice: Update  Autism Education Trust  SEND Parent Collaboration Group: Update  Discussion  H Chester  B Solly  SEND Parent Collaboration Group: Update  Discussion  B Solly  SEND Parent Collaboration Group: Update  Annual Review of Schools Forum  Membership  Annual SCAP Return  Information  D Wylie  SCAP Scenario Planning  Information  J Weller   |                            | 0  | ъ           | 1000               |
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| Autism Education Trust SEND Parent Collaboration Group: Update Discussion B Solly  Annual Review of Schools Forum Membership Annual SCAP Return Decision G Curtis Information D Wylie SCAP Scenario Planning Information J Weller  |                            |  | Discussion  | H Chester          |
| Annual Review of Schools Forum Membership Annual SCAP Return  SCAP Scenario Planning  Annual Scap Return  Information  J Weller  |                            |  |             | B Solly            |
| 1st February 2024  Membership Annual SCAP Return  SCAP Scenario Planning  Information  J Weller  |                            | SEND Parent Collaboration Group: Update    | Discussion  | B Solly            |
| 1st February 2024  Membership Annual SCAP Return  SCAP Scenario Planning  Information  J Weller  |                            |  |             |                    |
| 2024 SCAP Scenario Planning Information J Weller   |                            | Membership                                 |             |                    |
| SCAP Scenario Planning Information J Weller  |                            | Annual SCAP Return                         | Information | D Wylie            |
| Area SEND Inspection Report: Next Steps Discussion D Godfrey   |                            | SCAP Scenario Planning                     | Information | J Weller           |
|  |                            | Area SEND Inspection Report: Next Steps    | Discussion  | D Godfrey          |
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| 9 <sup>th</sup> May 2024   | 9" May 2024                |  |             |                    |